

# **DRAFT - City of Edna Bay - Regular Meeting**

## **1 — Meeting Date, Place and Call to order:**

This Regular meeting was held on Monday, April 14th, 2025 at Edna Bay School and via WebEx. Mayor Poelstra called the meeting to order at 6:04 PM.

## **2 — Roll Call:**

Tyler Poelstra	- Mayor / City Council	(Present)
Sandy Henson	- Vice Mayor / City Council	(Present)
Myla Poelstra	- Clerk + Treasurer / City Council	(Present)
Mike Williams	- City Council	(Present - Teleconference)
Jay Towne	- City Council	(Present)
Louise DiPaolo	- City Council	(Present - Teleconference)
Caleb Kitson	- City Council	(Present)

## **2.1 — Public Participants:**

Roger DiPaolo (Tele)	Sue Crew	Jere Crew	Lee Reinard
Tony Hendershot	Fran Rhodes	McKenna Wickware	Jodie Trimmer
Katie Buss (Tele)	Matthew Yellen	Sarah Yellen	Doris Greif
Richard Mangrum	Skyla Stone	Mel Ogle	

## **3 — Consent Agenda:**

### **A: Approval of Meeting Agenda:**

The current agenda was read by Mayor Poelstra.

Consensus of the public attendants was taken in favor, and no objections were noted.

### **B: Approval of Prior Meeting Minutes:**

The following minutes were presented for review:

1: Regular Meeting Minutes of March 10th, 2025 - No comments or questions.

Consensus of the public attendants was taken in favor, no other objections were noted.

### **Motion:**

Mayor Poelstra moved to approve the consent agenda as presented.

- *Seconded by Councilor Henson*

- **Approved by unanimous vote of the council**

## **3.1 — Business:**

### **Old Business:**

- None.

### **New Business:**

- a) First Reading of City of Edna Bay FY '26 Budget Ordinance #25-37NCO, Discussion and Decision.
- b) Harbor Parking Management, Discussion and Decision.

## **4 — Mayor's Report:**

Mayor Poelstra reported that the charge controller is swapped on the phone system at the dock, but the pair of batteries for the system have aged out. One is failed, the other barely holds a charge. Two new batteries will be purchased.

The 6 new road grader tires on on the way to Seattle and their ETA is April 15-16th. They will then come up on a barge to Craig soon.

Our LGS's are working on revisions to the Revenue and Finance section to detail a new process for RFP (Request for Proposal) to simplify letting basic contracts for maintenance activities. Once the final draft is

ready it will be sent to our attorney for review and revision as necessary for compliance with State law. Once the document is complete, we will hold meetings to adopt and incorporate the changes into local law.

At the last meeting there was a question regarding whether there is an obligation to review all local laws (AS 29.25.050(b)) every 5 years. Mayor Poelstra explained that the only requirement related to a 5 year (or sooner) review of laws pertains to the duties of the Clerk to review all un-codified ordinances and complete codification within 5 years, or ideally on an ongoing basis. Since Edna Bay code ordinances are typically codified by the Clerk within 24-48 hours, a thorough ordinance review is not required. He suggested if there are some minor changes needed in any of our Municipal Code, those items could be included in the Ordinance for the new Revenue and Finance title and adopted at that time.

Mayor Poelstra suggested that in favor of amending our Harbor Facilities title to manage harbor parking, we work to encourage local dialogue among neighbors to sort out parking areas being occupied for too long or in the case of other parking disputes. This will be discussed in detail later in the meeting. Mayor Poelstra reported that he and Caleb Kitson had completed moving the life ring and fire extinguisher away from slip B0 out to the end of the skiff float. Jere and Sue Crew suggested the grid is long overdue for some rock to be added to reduce the sludge and suggested the facility could use some cleanup. Mayor Poelstra said he has not yet called Taquan regarding a replacement wind sock.

#### **5 — Clerk's Report:**

No report.

#### **6 — Treasurer's Report:**

Copies of the Treasurer's Report were available at the meeting.

### **7 — Committee Reports**

#### **7.1 — Dock Committee:**

Tyler Poelstra (Dock Chairman) reported he will get the batteries ordered for the dock phone. He noted that the WaveRider phone receiver has been replaced with a new unit and will be ready to go once there is power. He said the float plane float could use some fresh shingles.

Tyler also said he has nothing new to report on the harbor transfer at this time due to vacancies at DNR and DOT. He will keep pursuing a conclusion.

#### **7.2 — Road Committee:**

Mike Williams (Road Chairman) present. Mayor Poelstra stated that the City does not have sufficient equipment so we are going to need contract out to perform some of the road work around town. He noted that an overflow of logs from the newest Timber Sale have been piled up around the rock that was blasted for Limestone PI. The City may need to work with Mike Papac to open up access to the rock if the logs are still there by the time a contract has been awarded. He noted that Joe Wargi put the last 2 loads of rock the City purchased on the main East / West road. He suggested 4-5 more loads would improve the remaining thin areas.

Jere Crew suggested that the new rock pit the City blasted may be over the line on Mental Health land. Mayor Poelstra said he had done due diligence prior to the blast and gotten written approval from DNR for the site of the blast, used GPS and survey monuments to position the work site and was confident there was no issue. He said he would follow up with appropriate agencies since a question has been raised.

McKenna Wickware asked if the City has looked at blasting another rock pit and if blasting materials could be purchased now and left in storage until a new location for a rock pit can be established. She suggested it may be cheaper to do while log barges are coming and going that could carry the blasting materials. Mayor Poelstra said he would look into whether that was a possibility.

Mike Williams gave a report. He suggested we drive safe and be mindful that we live in the bush and are lucky to have the roads we do. He wants to see road work started for Limestone PI.

#### **7.3 — EMS Committee:**

Myla Poelstra (Squad Captain) had no report.

#### **7.4 — Search & Rescue Committee:**

Roger DiPaolo (Chairman) had no report.

#### **7.5 — Fire Committee:**

Brian Mortensen (Fire Chief) not present, no report.

#### **7.6 — Fish & Game Advisory:**

Myla Poelstra had no report.

#### **7.7 — Bulk Fuel:**

Tyler Poelstra (Plant Manager) reported that fuel prices are coming up this month as anticipated. New prices will be posted by Friday. Diesel is only slightly higher but gas has spiked up. If wholesale comes back down local prices will follow, but cannot go lower than the original price at the time of delivery.

### **8 —**

### **Old Business**

**None.**

### **9 —**

### **New Business**

#### **Item A - First Reading of City of Edna Bay FY '26 Budget Ordinance #25-37NCO:**

Mayor Poelstra read back the cover letter for draft ordinance #25-37NCO and copies were available.

Consensus was in favor of the draft budget as presented, no objections were noted.

#### **Motion:**

Mayor Poelstra approve the first reading of FY '26 Budget Ordinance #25-37NCO, an ordinance of the Council of the City of Edna Bay, Alaska to establish an operating budget for the Fiscal Year 2026.

- *Seconded by Councilor Towne*

- **Approved Unanimously by vote of the council**

#### **Item B - Harbor Parking Management:**

Mayor Poelstra read back the language of City of Edna Bay Title 7, Sec 7.15.150 related to harbor parking management authorities of the City. It is up to the City to determine how parking is regulated and he suggested a resolution determining the policy and / or signage could be installed.

Jay Towne explained that he sees a problem presented by the limited parking at the head of the gangway approach into the harbor. There are around 7 vehicles there that have not moved in over a month and there is very often no place to park. He feels the City has to do something to alleviate the issue.

Mayor Poelstra noted Jere Crew's suggestion to expand the parking area at one time and that the work could be done as a separate project while a contractor is mobilized on that side of the bay for Limestone Pl. He will look into whether DOT and adjacent entities are okay with the activity. Adding some rock to the grid could also be done while the parking area is being worked on.

After discussion there were several items that can be pursued to improve the parking situation:

- 1: Look into expanding the parking area and obtaining necessary permissions
- 2: Obtain signs that notify users of temporary parking only (i.e. 72-hours)
- 3: Look into legal boundaries for an area where vehicles can be towed
- 4: Brush along the area across from the harbor parking to improve usable parking area and visibility

Mayor Poelstra said he would look into some of these items and report back at the next meeting.

### **10 —**

### **Persons to Be Heard**

**None.**

### **Adjournment**

Mayor Poelstra moved that the meeting be adjourned.

Motion to adjourn seconded by Councilor Towne.

Meeting adjourned at 7:42 PM.